

EQUALITY, DIVERSITY AND INCLUSION

DONCASTER METROPLITAN BOROUGH COUNCIL

Due Regard Statement Template

How to show due regard to the equality duty in how we develop our work and in our decision making.

Due Regard Statement

A **Due Regard Statement** (DRS) is the tool for capturing the evidence to demonstrate that due regard has been shown when the council plans and delivers its functions. A Due Regard Statement must be completed for all programmes, projects and changes to service delivery.

- A DRS should be initiated at the beginning of the programme, project or change to inform project planning
- The DRS runs adjacent to the programme, project or change and is reviewed and completed at the relevant points
- Any reports produced need to reference "Due Regard" in the main body of the report and the DRS should be attached as an appendix
- The DRS cannot be fully completed until the programme, project or change is delivered.

<p>1</p>	<p>Name of the 'policy' and briefly describe the activity being considered including aims and expected outcomes. This will help to determine how relevant the 'policy' is to equality.</p>	<p><i>The Commissioning of a Specialist Home and Community Support Open Framework using a Dynamic Purchasing System</i></p>
<p>2</p>	<p>Service area responsible for completing this statement.</p>	<p><i>Adult Services Commissioning</i></p>
<p>3</p>	<p>Summary of the information considered across the protected groups.</p> <p>Service users/residents</p> <p>Doncaster Workforce</p>	<p><i>The information available to inform the procurement of this service is information based on useage of specialist services. This data cannot be considered by any of the protected characteristics, when building the new monitoring workbook information will be requested on this basis to ensure there is no negative impact on any particular groups.</i></p> <p><i>Currently data is not available by gender, disability, age, race, religion or belief or sexual orientation. Monitoring data will be collected by the protected characteristics ot inform future service provision and future training needs. The data will be reviewed through moinitoring on the new client database system.</i></p> <p><i>In considering the development of the service, assurance was gained that the service would meet cultural and religious beliefs through flexibility in provision with individuals particular needsbeing summarised through the needs statement, this could include the needs for a particular gender of carer, the need for support to practice particular beliefs or cultures and clear information in relation to a person's disability. The personalised element of the service will enable any particular needs tobe me.</i></p> <p><i>The service itself supports indiviiduals to achieve outcomes that are important to them</i></p>

		<i>regardless of their disability.</i>
4	Summary of the consultation/engagement activities	<p><i>In Summer 2016 the commissioning and procurement team engaged with the provider market on a one to one basis to understand the needs of clients and providers. The engagement took place in the form of meetings with over 30 providers.</i></p> <p><i>Further sessions have taken place with service users to understand their needs of the service and what is important to them. Consultation sought to be representative of current service users with a variety of age, gender, disability and particular need.</i></p>
5	Real Consideration: Summary of what the evidence shows and how has it been used	<i>The lack of information on the client group highlights a need to understand this more. This has led to clearer and more robust monitoring processes so that people who use services support continual improvement. Data will be reviewed in contract monitoring meetings to ensure the information influences change, if needed.</i>
6	Decision Making	The flexibility built into the procurement of the service will also allow consideration for particular cultural or religious needs such as the gender of a carer or enabling flexibility in support to enable/ facilitate religious practice. The service will also monitor the equalities areas (disability, gender, location, age etc.) of those entering into the service to ensure provider staff are suitably trained and supported to work with people's particular needs, this information will also feed into other council intelligence.
7	Monitoring and Review	<i>Monitoring information will be reviewed on a quarterly basis to ensure an improved understanding of the requirements. Information gathered will be fed into the contract monitoring meetings</i>
8	Sign off and approval for publication	<i>Teresa Bainbridge, Commissioning Officer</i>